



## Sample Bid Specification Examples

Including CWT language

**Disclaimer:** *AWT provides the information and documents on its website as a service to its members and the public. While AWT works hard to ensure that the information and materials provided on this site are accurate and complete, it is possible that the information may change and/or that errors or omissions may occur. Because AWT does not know how you are using information provided on our website, AWT does not make any express or implied warranties about the information. It is your responsibility to ensure that the information you use is accurate and appropriate to your use. Please use this information based on your own evaluation and analysis of any risks.*

- 1) ELIGIBILITY REQUIREMENTS:** To be eligible for this Contract the Contractor shall provide all required bid documents as stated in the bid solicitation. Also, the eligible Contractor shall have a verifiable, minimum of (5) Five years experience of providing these types of services to both Government and /or private industry customers. The eligible Contractor shall ensure that all required agency Chemical Water Treatment Services projects and Contractor's service technicians providing services for those projects shall be managed and supervised by a Certified Water Technologist (CWT), as certified by the Association of Water Technologies (AWT), or a qualified Chemical Water Treatment Services Chemist. The bidder must provide a list of all Service Project Managers, Service Technicians and their level of experience and qualifications. For all CWT Project Managers listed the Contractor must provide a copy of the CWT certificate for those individuals. For all non CWT Project Managers listed, at a minimum, the Contractor must provide a copy of an Associates Degree, or higher, and any applicable supporting documentation including or supplemented by major course work in chemistry, chemical technology, or a related natural science which includes at least nine credit hours in chemistry; OR a transcript showing completion of at least sixty college level credit hours which includes nine college level credit hours in chemistry; OR verifiable documentation showing an equivalent combination of experience and training which includes at least nine college level credit hours in chemistry and a minimum of (5) Five years experience in the Chemical Water Treatment Services industry for those individuals. The bidder must provide as an attachment to their bid response a legible copy of a minimum of (5) Five most current references verifying their experience in providing these types of services to both Government and/or private industry customers. Bidders who fail to provide this information and any other required bid response documents with their bid response may have their bid rejected.

- 2) **Quality Assurance:** HVAC Water Treatment Program: HVAC water treatment chemistry program shall be designed by an AWT "Certified Water Technologist" (CWT) to meet the defined "Performance Requirements". A listing of certified individuals is found on the Association of Water Technologies (AWT) website- [www.awt.org](http://www.awt.org)
- 3) The Service Representative assigned to the site must have at least (5) years continuous field experience in the field of water treatment. Bidders are to supply the name and work history of the Service Representative as well as the Representative's immediate supervisor assigned to the site. Consideration will be given to those representatives who have attained the Certified Water Technologist status (CWT), through the Association of Water Technologies (AWT), or the Chemical Treatment Specialist status attained through the National Association of Corrosion Engineers (NACE).
- 4) At least \_\_# officials of the water treatment firm shall be "Certified Water Technologists" (CWT) under the Association of Water Technologies (the water treatment industry trade association) accredited examination program.
- 5) The bidder shall be required to submit written documentation that they have in their employ the following personnel who will be responsible for the execution of any contract resulting from this bid proposal:
  - Certified Water Treatment Consultant or individual possessing a four-year degree in a related field of study. This individual must have a minimum of five (5) years experience in the Water Treatment field. Certification to be by the Association of Water Technologies. Name and Certification Number or copy of degree of individual meeting this requirement must be submitted with bid.
  - Certified immediate supervisor or individual possessing a four-year degree in a related field of study. This individual must have a minimum of ten (10) years experience in the Water Treatment field. Certification to be by the Association of Water Technologies. Name and Certification Number or copy of degree of individual meeting this requirement must be submitted with bid.

Resumes for the individuals meeting these qualifications must be submitted with bid. Failure to do so will result in rejection of bid.